

**Statutory declaration of satisfaction of a charge or that part of property or undertaking charged has ceased to form part of company's property or undertaking**

Sections 103, 105 Companies Act 1963  
Section 249A Companies Act 1990 (inserted by section 107 Company Law Enforcement Act 2001)  
Companies Act 1990 (Form and Content of Documents Delivered to Registrar) Regulations 2002

Companies Acts 1963 to 2005

Company number

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**C7**

Please complete using black typescript or BOLD CAPITALS, referring to explanatory notes

**Company name**

*in full/note one*

	Limited
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We the declarants being aged 18 years and upwards do solemnly and sincerely declare as follows:

**Charge release**

*note two*

The following part of the company's property or undertaking charged under the charge specified below

- has been released from the charge
- has ceased to form part of the company's property or undertaking

**Description of property/undertaking**

*note three*

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**Charge**

Charge number  
*note four*

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Date charge created/  
registered  
*note five*

Day	Month	Year								
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Name of chargee/lender  
*note six*

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**Presenter details**

*note seven*

Name  
Address  
  
DX number  
Telephone number  
Email


**We make this solemn declaration conscientiously believing the same to be true and by virtue of the Statutory Declarations Act 1938.**

Signature *note eight*

\_\_\_\_\_

Secretary

Signature *note eight*

\_\_\_\_\_

Director

**Declared before me by:**

Name *in block letters or typescript*  
*note eight*

\_\_\_\_\_

Secretary

Name *in block letters or typescript*  
*note eight*

\_\_\_\_\_

Director

who are personally known to me (or are identified to me by

\_\_\_\_\_

who is personally known to me) at

\_\_\_\_\_

Signature

\_\_\_\_\_

Date

\_\_\_\_\_

Commissioner for Oaths  Practising solicitor

Peace Commissioner  Notary Public

Name & address of commissioner/solicitor/notary *in block letters or typescript*

\_\_\_\_\_  
\_\_\_\_\_

## NOTES ON COMPLETION OF FORM C7

These notes should be read in conjunction with the relevant legislation.

- General** This form must be completed correctly, in full and in accordance with the following notes. Where “not applicable”, “nil” or “none” is appropriate, please state. Where the space provided on Form C7 is considered inadequate, the information should be presented on a continuation sheet in the same format as the relevant section in the form. The use of a continuation sheet must be so indicated in the relevant section.
- note one** The proposed company name must be given in full and must correspond **exactly** with the CRO record.
- note two** Tick the relevant box.
- note three** Specify the part of the company’s property or undertaking which is no longer subject to the charge due to (a) it having been released from the charge or (b) it having ceased to form part of the company’s property or undertaking.
- note four** This is the number allocated to the charge on the register of charges held by the registrar of companies. This charge number is specified on the certificate issued by the registrar under section 104. Additionally, under section 103 Companies Act 1963 details from the register of charges, including this number, are included in the information given on a company printout which is available from the CRO on payment of the appropriate fee.
- note five** The date of the deed creating the charge or the date the charge was registered should be entered here. Both of these dates appear on a company printout.
- note six** The chargee is the person entitled to the charge, usually the party providing the finance.
- note seven** This section must be completed by the person who is presenting the application form to the registrar of companies. This may be either the applicant or a person on his/her behalf.
- note eight** The signatories are required to be the company secretary and one of the company directors. Please note that an officer cannot act as both director and secretary in completing the form. Where a person signs in one capacity, he or she may not sign the form in another capacity.

### Further information

- CRO address** When you have completed and signed the form, please send with the prescribed fee to the registrar of companies at:
- Parnell House, 14 Parnell Square, Dublin 1
- DX 145002 Parnell House
- Payment** If paying by cheque, postal order or bank draft, please make the fee payable to the Companies Registration Office.
- CRO printouts** Company printouts are available from the CRO or via [www.cro.ie](http://www.cro.ie) on payment of the prescribed fee.

Please *carefully* study the explanatory notes above. A Form C7 that is not completed correctly or is not accompanied by the correct fee is liable to be rejected and returned to the presenter by the CRO pursuant to section 249A Companies Act 1990 (inserted by section 107 Company Law Enforcement Act 2001). Unless the document, duly corrected, is re-lodged in the CRO within 14 days, it will be deemed to have never been delivered to the CRO.

FURTHER INFORMATION ON COMPLETION OF FORM C7, INCLUDING THE PRESCRIBED FEE, IS AVAILABLE FROM [www.cro.ie](http://www.cro.ie) OR BY EMAIL [info@cro.ie](mailto:info@cro.ie)